



THE AGENCY
FOR CO-OPERATIVE
HOUSING

L'AGENCE
DES COOPÉRATIVES
D'HABITATION

Job Posting

The Agency for Co-operative Housing

The Agency for Co-operative Housing administers the operating agreements of 500 not-for-profit housing co-operatives in PEI, Ontario, Alberta and British Columbia on behalf of Canada Mortgage and Housing Corporation. A non-governmental organization, the Agency is based in Ottawa with regional services in Toronto, Calgary and Vancouver.

Flexible

Digital Communications Officer **Full-time (37.5 hours per week)**

Reporting to the Director, Corporate Services, the Digital Communications Officer oversees the Agency's online communications program, curating content for its social media channels and maintaining its public website, in consultation with management. They are the Brand Ambassador and marketing assistant for the Agency.

The preferred candidate holds a degree or diploma in communications or a related field or has equivalent work experience, including familiarity with Google Analytics and MailChimp. Bilingualism is an asset.

Salary: Commensurate with experience.

The Agency for Co-operative Housing is committed to employment equity and encourages applications from all qualified candidates. Recruitment-related accommodation will be provided upon request.

If this position interests you, please send your resumé in confidence to Sirikit Moreau at smoreau@agency.coop by 15 October 2021. We will contact only the candidates we wish to interview.