

# Shared Virtual Event Hosted by SACHA and NACHA

## **SACHA AGM Business Meeting** **Saturday, September 19, 2020**

**9:00 am to 3:00 pm**

***10:45 am to 3:00 pm: We join with NACHA for  
Keynote Address and Workshops***



### **To Register for this Event:**

- Visit the link below and fill out the Registration page OR
- Fill out the included registration form and scan and email it to:  
[admin.sacha@shaw.ca](mailto:admin.sacha@shaw.ca)

**Meeting Link: [https://www.accelevents.com/e/  
AlbertaHousingCoopsAGMConference2020](https://www.accelevents.com/e/AlbertaHousingCoopsAGMConference2020)**

# PROPOSED AGENDA

- 8:15 - 9 am Join Virtual Meeting - Please allow plenty of time to test before the meeting.
- 9 - 10:30 am Call to Order, Opening Remarks, Introductions, Establish Quorum.
1. Approval of the Agenda
  2. Approval of the Minutes - December 6, 2019
  3. Auditors Report - Motion to accept the Auditors Report and 2019 audited Financial Statements.
  4. Financial Report - Motion to receive the report.
  5. SACHA's Executive Director Report
  6. Board of Directors Report
  7. Elections for Board of Directors
    - a) Nominations
    - b) A few words from nominees
    - c) Selection of Scrutineers
    - d) Voting
- 10:30 am Break
- 10:45 am - 12:15 pm
8. Keynote Address and Joint Presentations
- Introduction of Keynote Speaker by Sponsor Tom Duke, Miller Thompson, LLP
9. Keynote Address: "Uncovering Unconscious Bias in Co-op Housing" Jennifer Davies
10. Sponsor: Telus Sarah Ballantyne
1. Introduction
  2. Program Update
  3. Fibre Optics
11. Greeting from GOA, Seniors and Housing Jennifer O'Neil
12. CHF Canada Update and Loyalty Awards Tim Ross, Executive Director, CHF Canada
- 12:15 pm Lunch Break, Trade Show and Networking
- Take time to grab a bite to eat. When you come back make sure to visit our exhibitor and sponsor booths. There will also be social and engaging networking opportunities over the lunch hour.
- Networking Topic: Affect of COVID on Co-op Housing
  - Networking Topic: Life after Operating Agreements
  - Rent Supplement Discussion with GOA Seniors and Housing – 15 minute pop-up discussion specific to Section 61 and ILM Co-ops only
- 1 - 3 pm Workshops
- Bio-Hazard Awareness and Management
  - Cultivating Teamwork within our Communities
  - Everything You Need to Know About Your Co-ops Finances

# WORKSHOP FACILITATORS

**DELLA BROWN** has been working for SACHA as a Financial Advisor and bookkeeper for the past 9 years. Della has worked in finances and business management for over 30 years. She provides bookkeeping and financial knowledge for numerous housing cooperatives as well as other industries. Della was an active member in a large housing coop for 14 years.

**JENNIFER DAVIES** is the Director of Programs and Services for Guelph Wellington Women in Crisis. She is a clinical member of the Ontario Association of Social Workers and Social Services Workers and a member of the Provincial Advisory Committee of the Ontario Association of Male Survivor Services. Over the past 20 years, in various settings in Canada and the United States, Jennifer has presented workshops on criminal justice alternatives, community responses to sexual abuse, victim-offender mediation, sexual offending, domestic violence and sexual trauma, HIV/Aids and social justice, healthy sexuality, and feminist theory. Her true love is motivational speaking or what she refers to as “impact chat”. Jennifer was one of eleven mediators in Canada employed by Correctional Services Canada who provides mediation for serious crime including homicide, sexual abuse, domestic or child abuse, and gang and drug related offenses in the Federal Prison System. She frequently guest lectures at various colleges and universities and is a faculty advisor for Conestoga College, University of Waterloo, and Wilfred Laurier University. She delivers the clinical education portion of the John School and is a certified facilitator of “Neighbours, Friends, and Families,” ‘a program to facilitate employer obligations for anti-harassment legislation.’

**ANDA FRUDESCU** has worked extensively with SACHA’s members. She holds a degree in Accounting and Finance and has her CGA designation. She has over 31 years’ experience in accounting. In the last 20 years, Anda has worked in Canada and gained extensive experience in the area of accounting, audit and taxation. Since 2010, Anda has worked for her own Professional Corporation and is a specialist in auditing and accounting.

**ERIC GAUTHIER** is the Branch Manager at First Calgary, Signal Hill.

**DON SCHUILENBERG** is the Operations Manager/Safety Officer at Rapid Response Industrial Group, based in Calgary, Alberta. Rapid Response Industrial Group is a hazardous materials emergency response organization. Don has many years experience in Dangerous Goods Management, Emergency Response Operations, and Emergency Preparedness. He has worked extensively in Community Outreach and Regulatory affairs. Don has 27 years of experience in the field of Emergency Spill Response and served 10 years as a Firefighter.

## CULTIVATING TEAMWORK WITH OUR COMMUNITIES PANEL

- Angie Dedrick, Community Development Coordinator - Neighbourhoods | Community Services, City of St. Albert
- Heather Keam, Team Lead - Cities Deepening Community, Vibrant Communities, Tamarack Institute
- Sophie Taylor, Executive Director, Peel Halton Co-operative Housing Federation

## GUEST SPEAKERS

- Jennifer O’Neil, GOA, Seniors and Housing
- Tracy Rogue, GOA, Seniors and Housing

# WORKSHOP WEBINARS

## CULTIVATING TEAMWORK WITHIN OUR COMMUNITIES

*Facilitated by Angie Dedrick, Heather Keam and Sophie Taylor*

Effective co-op governance depends on an engaged membership. If your members don't feel connected, valued and respected, how likely are they to serve on a team or actively contribute to the co-op community? Housing Co-ops have a tradition of being a wonderful model of affordable housing upon which healthy communities are built – but the process must be intentional. Join leaders from both inside and outside of the sector as they share their experiences with member and neighbour engagement. Participants will be asked to share their own experiences as well so that we can build best practices for member engagement. You will gain practical tools to engage members, reduce isolation and help members thrive in their homes and to the benefit of the co-operative as a whole.

## BIO-HAZARD AWARENESS AND MANAGEMENT

*Facilitated by Don Schuilenberg*

What are bio-hazardous materials and how do they impact our everyday lives? This informative workshop will focus on the importance of knowing how to protect your membership, staff and responders from airborne and blood borne pathogens. You will learn what the risks are and how to respond effectively should a crisis arise in your co-op. Fentanyl use and Hoarding present a host of complications for property managers, members, and the wider community. This workshop will provide you with invaluable tools to help co-ops manage a bio-hazard contamination and what important steps need to happen immediately to protect your community.

## EVERYTHING YOU NEED TO KNOW ABOUT YOUR CO-OP'S FINANCES

*Facilitated by Della Brown, Anda Frusescu and Eric Gauthier*

This workshop will provide you with knowledge in three key areas of doing business as housing co-operatives. First, you will learn the importance of monitoring your monthly financial health. The next portion of this workshop will then focus on what happens as your co-op's year-end approaches and how important key information is for your yearly audit. Thirdly, First Calgary Financial will discuss programs that are offered to our membership such as SACHIP, Refinancing and Personal Member banking portfolios.





# 2020 AGM Registration Form

SATURDAY, SEPTEMBER 19, 2020 9 am to 3 pm - Online

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Co-op: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Amount Paid: (See fees below): \_\_\_\_\_ +5% GST \_\_\_\_\_ = \_\_\_\_\_

## WORKSHOP DETAILS

I will be Attending a Workshop: YES  NO

The Designated Voting Delegate for my Co-op is: \_\_\_\_\_

Which Workshop will you be Attending? (Please choose one from the list below)

Webinar 1 - Cultivating Teamwork Within our Communities	YES	NO
Webinar 2 - Bio-Hazard Awareness and Management	YES	NO
Webinar 3 - Everything you Need to Know About your Co-op's Finances	YES	NO

## WORKSHOP FEES

Delegates: \$50/pp	Attendees: \$30/pp	Youth (Age 35 and under): \$15/pp
Subtotal: _____	+5% GST: _____	Workshop Fee: _____

**REGISTRATION DEADLINE: September 12, 2020**

Please complete one form for each person attending. You can download a PDF version of this registration form on our website on the **UPCOMING EVENTS** page.

**Southern Alberta Co-operative  
Housing Association**

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